

The Sheboygan Activity Center Commission on Aging
August 16, 2012

Present: Marilyn Montemayor, Mary Nowacki, Ed Surek, Richard Manny, Wendy Schmitz, Kevin MatiChek, Cher Pao Vang, and Jan Pierson

Excused: Laura Gumm, Donald Guske, and Ald. Joe Heidemann

Guest: Bill Bigsby

Meeting was called to order by Chair Marilyn Montemayor at 8:05am and opened with the Pledge of Allegiance.

Motion was made and seconded to amend the August minutes as follows:

It should read, there will be a free pancake breakfast, instead of the will be a free pancake breakfast.

Motion made and seconded to accept minutes as corrected.

Communications

Mary Nowacki attended a meeting at the ADRC. The biggest concern was transportation.

A bid for the parking lot had been received from Northeast Asphalt.

Old Business- Nothing

New Business

Staying Open on Thursday Evenings

The Thursday evening meeting was cancelled in July and August. Will consider September and October. Keep open for special events. Harmony Living Center was responsible for the meals.

Employee Policies

Hours are not being cut for staff. New policy with City. The employee policies were rewritten. Part time employees will now receive discretionary hours.

Trips

Wendy will be in charge of International trips and Jean Mullen has volunteered to help with Day Trips. A Trip Planning Policy was introduced. Motion was made and seconded to accept the Trip Planning Policy.

Roof Area

Roofers were at The Senior Center and did a temporary fix on the roof. Will leave the temporary fix until there is an immediate problem.

Renovations

The renovation should be starting the end of the first week in September.

Next meeting will be held Thursday, September 20, 2012 at 8:00am.

There being no further business, the meeting was adjourned at 8:50am

Jan Pierson
Secretary